

**CLOSING CHECKLIST  
GRANT OF CONSERVATION EASEMENT TO  
EASEMENTS ATLANTA, INC.**

I. Exhibits to Deed of Gift

1. Exhibit "A": Legal description of burdened property.
2. Exhibit "B": Color and black-and-white photographs (as approved by Easements Atlanta, Inc.) of all of the exterior surfaces of the improvements, photocopied onto bond paper.
3. Exhibit "C": Permitted exceptions (i.e. title exceptions not subordinated to the conservation easement).

II. Grantor Authorization Documents (for corporations, partnerships or limited liability companies)

1. Certificate of existence.
2. Resolution or other action of shareholders/members/directors/partners necessary to authorize grant of easement with a copy of organizational documents attached.
3. Incumbency certificate or other evidence of authority of signatories.

III. Title and Other Documents

1. Most recent title insurance policy.
2. Subordination agreement from each holder of a prior encumbrance on the property.
3. Survey of property.
4. Plans and specifications for any ongoing or proposed rehabilitation of the property (to be approved by Easements Atlanta, Inc.).
5. Owners' affidavit (and lien waivers if improvements to the property are underway).
6. Certificate of casualty and liability insurance showing Easements Atlanta, Inc. as an additional named insured.